

Stephen Rosser Wine School @ Salut Wines Course Booking Form

I wish to apply for a place on following Stephen Rosser Wine School Course
(please tick the appropriate box)

- WSET® Level 2 Award in Wines and Spirits course. (£270)
 WSET® Level 3 Award in Wines course. (£550)

Course start date.....

It is recommended that you read the Course Specification prior to signing. These can be found at:
<http://www.wsetglobal.com/qualifications/>

Please ensure that you read the booking conditions and completed all sections on the booking form where applicable. Email the completed form to: info@stephenrosserwineschool.co.uk or send to the address below.

YOUR DETAILS – please print clearly in block capitals

(these will be registered with WSET Awards)

First Name(s)			
Title and Surname			
Male or Female		Date of Birth (required for exam booking)	
Address			
Post Code			
Email			
Telephone No.(daytime/evening)			
Employer & Position (Trade only)			
Have you previously enrolled on a WSET course? If yes, which School & what year?			
Where did you hear about this course?			

Please pay the appropriate full fee as follows:

Bank details: Barclays Bank. Account Name – Stephen Rosser Wine Limited
Sort Code - 200196 Account Number - 43079805 Reference – “Your name”

BOOKING CONDITIONS

1. Course enrolment will only take place once the correct fees are paid.
2. Full payment must accompany the booking form - we do not accept provisional bookings and places will only be confirmed once payment is received.
3. Bookings will only be accepted on this Course Booking Form, which the student has signed the declaration below.
4. Cancellations of confirmed places are accepted up to ten working days prior to the start of the course. An administration fee of £25.00 plus the full cost of the study materials supplied will be deducted and the remainder of the course fee refunded to the payee.
5. If a confirmed course booking is cancelled during the ten working days prior to the start of the course, or at any time after the start of the course, no refund or transfer of the course fees will be made.
6. Transfers of a confirmed booking either to another course or applicant can be made up to ten working days before the course start date on payment of a £25.00 admin fee plus the cost of any additional study materials which may be applicable. This is valid from one calendar year of the original booking.
7. Examination dates are fixed to the course onto which you book and any transfer to an alternative date will incur an administration fee of £25.00. All transfer requests must be made in writing or by email at least ten working days before the original examination date.
8. Course fees will be refunded in full if Stephen Rosser Wine changes a course date or cancels a course if enrolments do not reach the required minimum numbers – notification will be made in the ten working days prior to the planned start date of the course.
9. Failure to attend booked examinations will result in the student being liable to subsequent examination fees. Re-sit examinations are not included in the fee.
10. Students requiring special examination conditions must submit their request before starting the course. Such requests must be supported by a doctor's certificate or similar document.
11. By signing and emailing this form you are confirming that you have read and understand all of the above booking conditions.

Student's declaration

I have read and understood the booking conditions and policy on cancellations, refunds and transfers above. I understand that all Stephen Rosser Wine Courses are subject to minimum numbers and we reserve the right to change tutors, reschedule, cancel, close or combine courses if necessary. I understand that I am required to present an authorized photographic identification at all examinations and may be refused entry to an examination if not produced.

Signature.....

Date.....